



INFORMATION ON CUSTOMS CLEARANCE AND EORI NO.

General information

Our official [forwarding agent, DSV Solutions GmbH](#), has been managing the transport, handling, and storage of goods for exhibitors at Frankfurter Buchmesse for many years.

Customers are strongly advised to use DSV or another forwarding agent with international expertise in the fair business.

- **We strongly recommend that any customs formalities be discussed and arranged at an early stage, well before the fair.**

Customs applications

For each international exhibitor listed in the Exhibitor Directory, an individual customs application must be completed (this is subject to a fee).

- **For companies organising several exhibitors, this means that, for example, 10 separate customs applications must be submitted for deliveries containing trade fair goods from 10 different exhibitors.**

EORI number

Exhibitors from countries inside the EU must have an EORI number. For exhibitors outside the EU it is highly recommended to apply for an EORI number, especially if they are shipping with third-party companies. **Goods sent to the exhibition site without an EORI number may not be cleared in time for the fair and may instead end up stuck in customs.**

The EORI number is issued free of charge by the German Chief Customs Office in Dresden; the relevant document that needs to be filled in is [Form 0870 Participant master data – EORI number](#).

Please note that it takes up to 3 weeks for Dresden to process the forms; the documentation with the issued EORI number is then sent by post to the applicant. **It is therefore recommended to apply well before the planned shipment.**

If an EORI number is not issued in time, the Messe customs office only needs proof that the application was submitted (the notification of receipt from the Dresden customs office will suffice).

Customs authorisation

Each exhibitor must also sign a customs authorisation letter and submit it to their appointed forwarding agent. The corresponding form "[Customs authorisation DSV](#)" is available on our website. If you have commissioned another company, please check with them directly.

Types of customs clearance

There are two ways of customs clearance:

Customs clearance for free circulation: With this type of clearance, the exhibition goods are released for free circulation. The exhibitor can then do what he wants with the exhibition goods (sell, give away, donate ...). Import duties (import turnover tax and customs duty, if applicable) are payable on import.

- **This is the most common method of clearance among Book Fair exhibitors because it is the simplest.**

Clearance for temporary use: In exceptional cases, clearance for temporary use may be useful. In this case, only a certificate of use is filled out at the time of clearance. The goods are then brought to the fair and only taxed after the fair (if not re-exported).

- **Clearance for temporary use is therefore generally only advisable if a return transport is planned.**